



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

The Mountain Post Spouses' Club (MPSC) Scholarship Committee facilitates and awards merit-based scholarships for eligible applicants (spouses and dependents) of the Fort Carson, Colorado community.

Please read all pages of the application packet carefully and thoroughly. If you have any questions regarding the application, please email to [scholarship@mpsc.us](mailto:scholarship@mpsc.us). The first few pages discuss the eligibility requirements and application guidelines to assist you in easily completing the application and meeting all necessary requirements. In order for your application to be considered, please ensure that you have filled out the application in its entirety and submitted all additional documents, as requested, no later than 11:59 pm on March 30, 2023. There will be NO exceptions for technological issues due to the fact that you are able to submit the application and materials any time prior to the due date.

## **ELIGIBILITY**

1. Eligible applicants are spouses or dependents only and **MUST** have at least one parent/sponsor assigned to a military installation in Colorado Springs, CO to be eligible for any of the application categories. If the sponsor/parent is a retiree, they must reside in the Colorado Springs, CO community during the school year. *\*For the purpose of this scholarship, the Colorado Springs, CO community is defined as within a 40-mile radius of the Fort Carson installation. \**
2. The applicant **MUST** apply for one of the five categories listed below:
  - **High School Senior**
  - **Dependent Undergraduate** (Continuing)
  - **Spouse Undergraduate**
  - **Advanced Degree** (Dependent or Spouse)
  - **Certifications** (Dependent or Spouse)
3. The applicant must be accepted or expect to be accepted by an accredited institution of higher education for the following academic year.
4. The applicant must agree to enroll as a full-time student as defined by the university/college OR can be a part-time student if the applicant is the spouse.
5. Scholarship applicants must have an overall GPA of 2.5 or higher on a 4.0 scale (unweighted GPA) verified by transcripts. *\*Applicants pursuing a scholarship for a certification do not need to submit transcripts. \**
6. The completed application must be “postmarked” no later than the specified deadline and in accordance with the guidance provided on the application.
7. The applicant must sign the “Acknowledgement of Conditions” and be able to provide verification of dependent status to the MPSC Scholarship Chair when requested.



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**SPECIAL NOTE:** *Any applicant who is a member of the Mountain Post Spouses' Club (MPSC) or is a dependent of a member of the MPSC will receive bonus points on the Rating Rubric. To apply for membership please go to <http://www.mpsc.us/membership>*

## **SELECTION PROCESS**

1. During the application, selection, and awarding process, correspondence regarding application and status will only be discussed between the applicant and designated MPSC Board Members. Only in cases where the applicant is a minor (under the age of 18) can the applicant designate an authorized person to be allowed consent for correspondence.
2. All applicants will be acknowledged via email upon receipt of a completed application packet. Please allow up to one week for email confirmation.
3. Eligible applications will be given to the Scholarship Selection Panel for review. (As outlined in the MPSC Constitution and Bylaws).
4. The MPSC Scholarship Committee decides the number of scholarships and award amounts each year based on the amount of funds designated for distribution by the MPSC Executive Board.
5. The Scholarship Chair redacts any identifying information that could be used to recognize the applicant before presenting applications to the MPSC Scholarship Committee.
6. Incomplete or inaccurate packets will not be considered.
7. Scholarship money is NOT to be used for individual "continuing education" classes. This pertains to classes that are not part of part- or full time academic programs.
8. Applicants will be notified of the results of their scholarship applications through email or mail on or before May 1, 2023.
9. If requested, the awardees will provide proof of their dependent status with a valid military ID card.
10. The award ceremony will be held in-person in May 2023. Details for the event will be provided in the results notification email.



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## SCHOLARSHIP APPLICATION GUIDANCE

1. Follow the instructions in each section and complete them thoroughly.
2. Summary of Applicant Education/Experience and Essay Sections:
  - 1) Essay Question 1: Not to exceed 500 words. Essays with more than 500 words will be recognized with 0 points in the selection committee reviewing process.
  - 2) Essay Question 2: Not to exceed 300 words. Essays with more than 300 words will be recognized with 0 points in the selection committee reviewing process.
  - 3) A copy of the **official** transcript(s) may be mailed or electronically submitted by an educational institution or be included with your application. Educational institutions may send transcripts electronically to [scholarship@mpsc.us](mailto:scholarship@mpsc.us). In the case of high school transcripts, unofficial transcripts will be accepted electronically or via mail directly from the institution. Unofficial transcripts will NOT be accepted directly from the applicant.
  - 4) Transcripts are not required for applicants who are applying for money to be used for a certification program.
3. Please email the completed packet to the Scholarship Chair at [scholarship@mpsc.us](mailto:scholarship@mpsc.us). A confirmation email will be sent to the applicant once the packet is received. Please allow a week for notification of receipt via email.
4. Any scholarships that are declined or unclaimed by 30 September 2023 shall be forfeited by the awardee and the amount will return to the MPSC Scholarship fund.

***\*\*THIS APPLICATION AND ALL MATERIALS MUST BE RECEIVED IN THE SCHOLARSHIP CHAIR'S INBOX NO LATER THAN 11:59 PM ON 30 March 2023.***

*There will be NO exceptions for technological issues. You are welcomed to submit the application and materials anytime between the release date of the application through 11:59 on 30 March 2023. If you have any questions concerning the application process, please email: **Email: [scholarship@mpsc.us](mailto:scholarship@mpsc.us)***



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## APPLICATION CHECKLIST:

*This form will serve as your cover sheet. Complete this checklist by initialing each item to ensure that the application is complete and properly submitted. Incomplete or improperly submitted applications will not be forwarded to the selection committee.*

**Submit the required components in the following order:**

\_\_\_ **PRIVACY ACT STATEMENT AND ACKNOWLEDGEMENT OF  
CONDITIONS OF THE MPSC SCHOLARSHIP**

\_\_\_ **APPLICANT AND SPONSOR INFORMATION**

\_\_\_ **SUMMARY OF APPLICANT EDUCATION/EXPERIENCE**

\_\_\_ **ESSAY 1**

\_\_\_ **ESSAY 2**

\_\_\_ **HIGH SCHOOL APPLICANTS ONLY:**

\_\_\_ **Official High School Transcripts**

- *A copy of the **official** transcript(s) may be mailed or electronically submitted by an educational institution or be included with your application.*
- *Photocopies of any transcript with the issuing school's seal are not acceptable.*
- *Transcripts printed on copy-proof paper with other security marks embedded in it will be accepted as official transcripts.*
- *In the event the applicant's high school does not provide official transcripts to outside organizations, an unofficial transcript will be accepted from the institution.*

\_\_\_ **CONTINUING UNDERGRADUATE DEPENDENT/SPOUSE APPLICANTS, AND  
ADVANCED DEGREE SCHOLARSHIP APPLICANTS:**

\_\_\_ **Official College/University Transcript(s)**

- *Provide an **official** copy of transcript(s) from ALL colleges listed in your application. If the applicant has completed less than 24 credit hours by **1 JAN 2023**, an official high school transcript is also required, unless the applicant has been out of high school five years or more.*
- *All paper transcripts must have the issuing school's seal imprinted on the document. Photocopies of any transcript with the issuing school's seal are not acceptable.*
- *Transcripts printed on copy-proof paper with other security marks embedded in it will be accepted as official transcripts.*
- *Transcripts mailed or emailed directly to **[scholarship@mpsc.us](mailto:scholarship@mpsc.us)** are acceptable.*

\_\_\_ **PLACE ALL OF THE ABOVE IN AN EMAIL TO: [scholarship@mpsc.us](mailto:scholarship@mpsc.us)**

**LATE APPLICATIONS or REVISIONS AFTER 11:59 PM ON 30 MARCH 2023, WILL  
NOT BE ACCEPTED.**



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## ALL APPLICANTS:

*Please read and sign the Privacy Act Statement and Acknowledgement of Conditions as outlined below.*

### **PRIVACY ACT STATEMENT**

The enclosed personal information will be maintained by the Mountain Post Spouses' Club Scholarship Fund for administrative and marketing use and released only to the individuals needing to evaluate the application. The use for marketing purposes is restricted to Mountain Post Spouses' Club Scholarship fund fundraising events and is restricted to the use of the addresses of applicants and sponsors solely. The disclosure of the information by the applicant is voluntary, however, failure to disclose all or part of the requested information may hinder evaluation of the application.

### **ACKNOWLEDGEMENT of CONDITIONS of the MPSC SCHOLARSHIP**

1. These scholarships are for tuition-related expenses only. The MPSC Scholarship Committee, upon receipt of written proof of full-time enrollment (or if spouse, part-time enrollment) will send all scholarship money directly to the financial office of the institution of higher learning, where it will be deposited into the scholarship recipient's bursar account.
2. Scholarship money will be available for use beginning with Fall 2023. Any funds not claimed by 30 September 2023 will be forfeited by the awardee and returned to the MPSC Scholarship Fund.
3. Awards declined will be returned to the scholarship fund and used at the discretion of the committee.
4. If the eligibility criteria, including scholarship application guidance are not met, the application will not be forwarded to the selection panel.
5. If requested, awardees will provide proof of their dependent status with a valid military ID card.

I certify that the information in this application is true and correct to the best of my knowledge. I understand that I may be disqualified if I have included false information in the application. I agree to abide by the conditions of the MPSC Scholarship Fund and the decision of the Scholarship Selection Panel and in no way shall question their selection of the winners and alternates.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## APPLICANT INFORMATION

APPLICANT'S NAME (Last, First, Middle): \_\_\_\_\_

APPLICANT'S DATE OF BIRTH: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

APPLICANT'S PHONE NUMBER: \_\_\_\_\_

ALT. PHONE NUMBER (if applicable): \_\_\_\_\_

APPLICANT'S EMAIL: \_\_\_\_\_

## APPLICATION CATEGORY

I AM APPLYING FOR THE: (select one of the following five choices)

\_\_\_ HIGH SCHOOL SENIOR

\_\_\_ CONTINUING UNDERGRADUATE (DEPENDENT)

\_\_\_ SPOUSE UNDERGRADUATE

\_\_\_ ADVANCED DEGREE (SPOUSE OR DEPENDENT)

\_\_\_ CERTIFICATION (SPOUSE OR DEPENDENT)

What certification are you pursuing? And cost?

NAME OF COLLEGE/UNIVERSITY (IF KNOWN/APPLICABLE): \_\_\_\_\_



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## **SPONSOR INFORMATION**

SPONSOR'S NAME (Last, First, Middle): \_\_\_\_\_

SPONSOR'S HOME ADDRESS: \_\_\_\_\_

SPONSOR'S PHONE NUMBER: \_\_\_\_\_

BRANCH OF SERVICE (Army, Navy, Air Force, Coast Guard, Marine): \_\_\_\_\_

LOCATION OF SPONSOR'S UNIT: \_\_\_\_\_

## **MOUNTAIN POST SPOUSES' CLUB (MPSC) BONUS POINTS ELIGIBILITY**

*Any applicant who is a member or dependent of the Mountain Post Spouses Club will receive bonus points on the Judging Rubric. To apply for membership please go to <http://www.mpsc.us/membership>.*

## **WHO IS THE MOUNTAIN POST SPOUSES' CLUB (MPSC) MEMBER:**

APPLICANT (SELF) \_\_\_\_\_ PARENT/GUARDIAN \_\_\_\_\_ N/A \_\_\_\_\_

Name of MPSC member, if not self: \_\_\_\_\_

## **APPLICATION CORRESPONDENCE CONSENT FOR MINORS**

*If the applicant is under the age of 18, they may specify an individual who is able to assist in correspondence with their application. If information is not provided, then all communication will take place between the applicant and designated MPSC Board Members.*

NAME (Last, First, Middle): \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_



# MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION

## SUMMARY OF APPLICANT EDUCATION/EXPERIENCE

### **1. IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL SCHOOLS YOU HAVE ATTENDED SINCE GRADE 9.**

*\*Applicants who are pursuing certifications and/or have been out of high school more than seven years do not need to include high school information. \**

- Use the following format:
  - **School name – Location of school – Dates attended – Graduation date/  
Projected date (if applicable)**

If you began taking college credits, note after the “dates attended” the number of credits you have completed. If you have completed a GED, note that information under “school name”, including the date the degree was awarded.

- **EXAMPLES:**
  - Scholarship Community College – Scholarship, CO – August 2017-Present – 6 credit hours complete
  - Scholarship High School – Scholarship, CO – 2005-2010 – Graduation Projected May 2020





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**2. IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL SCHOOL AND VOLUNTEER ACTIVITIES DURING THE LAST FOUR YEARS.**

- Use the following format:
  - **Volunteer Activity (Position held if applicable) - Location/School - Dates participated - hours spent per month participating in activity**
  - List points of contacts for reference where applicable (name and email).
  
- **EXAMPLES:**
  - Senior Class Steering Committee – Scholarship High School – May 2015- May 2017 – 4 hours/month
  - County Historical Museum (position-tour guide) – Scholarship, CO – May 2015- May 2017 – 8 hours/month

*\* Example information includes, but not limited to: art, athletics, band, church activities, clubs/organizations, community activities, community service, debate, drama, school newspaper, scouting, student government, yearbook, unit volunteer opportunities, etc. \**



## **MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION**

**3. IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL LEADERSHIP POSITIONS HELD AND AWARDS/HONORS EARNED DURING THE LAST FOUR YEARS.**

**• EXAMPLES:**

- Scholarship Chairperson, Mountain Post Spouses' Club - Fort Carson, CO - June 2021-May 2022
- Treasurer, Senior Class Steering Committee – Scholarship High School – May 2015-May 2017
- Captain, Varsity Football Team – Scholarship High School – August 2015-May 2017



## **MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION**

**4. IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL EMPLOYMENT EXPERIENCES DURING THE LAST FOUR YEARS. INCLUDE ANY SELF-EMPLOYMENT OPPORTUNITIES.**

- Include the dates each position was held, a SHORT description of the position, and the number of hours worked per week.
- List points of contact for references (where applicable name, phone number and email).
- **EXAMPLES:**
  - MacKing Drive-in Restaurant, Scholarship, CO - Shift Leader - 15 hours/week - May 2015-present; Managed 5 employees in the provision of food service
  - My Own Lawn Service, Scholarship, CO, Manager, 40 hours/week (summertime) - May 2015-present; Managed 3 employees in the provision of lawn care



# **MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION**

**ESSAY 1 QUESTION: What are your educational and/or career aspirations and who inspired you to pursue and follow your dreams? (500 word)**



## **MOUNTAIN POST SPOUSES' CLUB 2022-2023 SCHOLARSHIP FUND APPLICATION**

**ESSAY 2 QUESTION: If your life was a children's book, which book would it be and why? (300 words)**



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## **TRANSCRIPTS**

All transcripts must be official and sent electronically directly to the MPSC or have the issuing school's seal imprinted on the document. If printed on copy-proof paper, there must be other security marks embedded in it. Photocopies of transcripts with no seals or security marks are not acceptable. Transcripts may be mailed to the address below or emailed directly from the institution to [scholarship@mpsc.us](mailto:scholarship@mpsc.us).

**Mountain Post Spouses' Club  
Attn: Scholarship Chairperson  
P.O. Box 13236  
Colorado Springs, CO 80902**

## **HIGH SCHOOL APPLICANTS:**

- Provide an official high school transcript to include all of the courses you took and the grades you received from each course. If your high school will only provide an unofficial transcript, it will be accepted electronically or via mail directly from the institution. Unofficial transcripts will not be accepted directly from the applicant.

## **CONTINUING UNDERGRADUATE DEPENDENT/SPOUSE APPLICANTS AND ADVANCED DEGREE SCHOLARSHIP APPLICANTS:**

- Provide an OFFICIAL copy of transcript(s) from ALL colleges listed in your application. If the applicant has completed less than 24 semester hours by **1 JAN 2023**, an official high school transcript is also required, unless the applicant has been out of high school seven years or more.

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