



MOUNTAIN POST SPOUSES' CLUB

2024-2025 SCHOLARSHIP FUND

APPLICATION

The Mountain Post Spouses' Club (MPSC) Scholarship Committee facilitates and awards merit based scholarships for eligible applicants (spouses and dependents) of the Fort Carson, Colorado community.

Please read all pages of the application packet carefully and thoroughly. If you have any questions regarding the application, please email them to Scholarship@MPSC.us. These first few pages discuss the eligibility requirements and application guidelines to assist you in easily completing the application and meeting all necessary requirements. In order for your application to be considered, please ensure that you have filled out the application in its entirety and submitted all additional documents, as requested, no later than 11:59 pm on **March 30, 2024**.

Section I: Eligibility

1. Eligible spouses or dependents **MUST** have at least one parent/sponsor assigned to a military installation in Colorado Springs, CO to be eligible for any of the application categories. If the sponsor/parent is a retiree, they must reside in the Colorado Springs, CO community during the school year. *For the purpose of this scholarship, the Colorado Springs, CO community is defined as within a 40-mile radius of the Fort Carson installation.*
2. The applicant **MUST** apply for one of the five categories listed below:
 - ☐ **High School Senior**
 - ☐ **Dependent Undergraduate** (Continuing)
 - ☐ **Spouse Undergraduate** (Continuing)
 - ☐ **Advanced Degree** (Dependent or Spouse)
 - ☐ **Certifications** (Dependent or Spouse)
3. The applicant must be accepted or expect to be accepted by an accredited institution of higher education for the 2024-2025 academic year.
4. Dependent applicants must agree to enroll as a full-time student as defined by the university/college; spouse applicants can be enrolled part-time students.
5. Degree seeking applicants must have an overall GPA of 2.5 or higher on a 4.0 scale (unweighted GPA) verified by transcripts. *Certificate applicants do not need to submit transcripts.*
6. The completed application must be postmarked no later than the specified deadline and in accordance with the guidance provided on the application.
7. The applicant must sign the "Acknowledgement of Conditions" and be able to provide verification of dependent status to the MPSC Scholarship Chair when requested.

SPECIAL NOTE: Any applicant who is a member of the Mountain Post Spouses' Club (MPSC) or is a dependent of a member of the MPSC will receive bonus points on the Rating Rubric. To apply for membership please go to <http://www.MPSC.us/Membership>

APPLICATION AND ALL MATERIAL MUST BE RECEIVED BY 11:59PM ON **30 MARCH 2024**
PLEASE EMAIL SCHOLARSHIP@MPSC.US FOR ALL QUESTIONS



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Section II: Overview

- The MPSC Scholarship Committee decides the number of scholarships and award amounts each year based on the amount of funds designated for distribution by the MPSC Executive Board.
- During the application, selection, and awarding process, correspondence regarding application and status will only be discussed between the applicant and designated MPSC Board Members. Only in cases where the applicant is a minor (under the age of 18) can the applicant designate an authorized person to be allowed consent for correspondence.
- Eligible applications will be given to the Scholarship Selection Panel for review. (As outlined in the MPSC Constitution and Bylaws). The Scholarship Chair redacts any identifying information that could be used to recognize the applicant before presenting applications to the MPSC Scholarship Committee.
- Scholarship money is NOT applicable for individual “continuing education” classes, defined as classes that are not part of full/part time academic programs.
- If requested, the awardees will provide proof of their dependent status with a valid military ID card.
- Incomplete or inaccurate packets will not be considered. All applicants will be acknowledged via email upon receipt of a completed application packet. Please allow up to one week for email confirmation.
- Applicants will be notified of the results of their scholarship applications through email or mail on or before May 1, 2024. The award ceremony will be held in-person in May 2024. Details for the event will be provided in the results notification email.
- Any scholarships that are declined or unclaimed by **30 September 2024** shall be forfeited by the awardee and the amount will return to the MPSC Scholarship fund.

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Section III: Application Checklist

This form will serve as your cover sheet. Complete this checklist by initialing each item to ensure that the application is complete and properly submitted. Incomplete or improperly submitted applications will not be forwarded to the selection committee.

Submit the required components in the following order:

- ☐ **PRIVACY ACT STATEMENT AND ACKNOWLEDGEMENT OF CONDITIONS OF THE MPSC SCHOLARSHIP**
- ☐ **APPLICANT AND SPONSOR INFORMATION**
- ☐ **APPLICANT EDUCATION AND VOLUNTEER/WORK EXPERIENCE**
- ☐ **ESSAY**
- ☐ **TRANSCRIPTS**

HIGH SCHOOL APPLICANTS ONLY:

- ☐ **Official High School Transcripts**

Accepted transcripts: Official copies submitted by educational institutions, transcripts with security marks/watermarks, unofficial transcripts dependent on circumstance.

Not Accepted: Copies of official transcripts

CONTINUING DEGREE SEEKING SCHOLARSHIP APPLICANTS:

- ☐ **Official College/University Transcript(s)**

- Provide an **official** copy of transcript(s) from ALL colleges listed in your application. If the applicant has completed less than 24 **credit** hours by **1 JAN 2024**, an official high school transcript is also required, unless the applicant has been out of high school five years or more.
- All paper transcripts must have the issuing school's seal imprinted on the document. Photocopies of any transcript with the issuing school's seal are not acceptable.
- Transcripts printed on copy-proof paper with other security marks embedded in it will be accepted as official transcripts.
- Transcripts mailed or emailed directly to **Scholarship@MPSC.us** are acceptable.

- ☐ **PLACE ALL OF THE ABOVE IN AN EMAIL TO: Scholarship@MPSC.us**

LATE APPLICATIONS or REVISIONS AFTER 11:59 PM

ON 30 MARCH, 2024 WILL NOT BE ACCEPTED.

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Please read and sign the Privacy Act Statement and Acknowledgement of Conditions as outlined below.

PRIVACY ACT STATEMENT

The enclosed personal information will be maintained by the Mountain Post Spouses' Club Scholarship Fund for administrative and marketing use and released only to the individuals needing to evaluate the application. The use for marketing purposes is restricted to Mountain Post Spouses' Club Scholarship fund fundraising events and is restricted to the use of the addresses of applicants and sponsors solely. The disclosure of the information by the applicant is voluntary, however, failure to disclose all or part of the requested information may hinder evaluation of the application.

ACKNOWLEDGEMENT of CONDITIONS of the MPSC SCHOLARSHIP

1. These scholarships are for tuition-related expenses only. The MPSC Scholarship Committee, upon receipt of written proof of full-time enrollment (or if spouse, part-time enrollment) will send all scholarship money directly to the financial office of the institution of higher learning, where it will be deposited into the scholarship recipient's bursar account.
2. Scholarship money will be available for use beginning with Fall 2024. Any funds not claimed by 30 September 2024 will be forfeited by the awardee and returned to the MPSC Scholarship Fund.
3. Awards declined will be returned to the scholarship fund and used at the discretion of the committee.
4. If the eligibility criteria, including scholarship application guidance are not met, the application will not be forwarded to the selection panel.
5. If requested, awardees will provide proof of their dependent status with a valid military ID card.

I certify that the information in this application is true and correct to the best of my knowledge. I understand that I may be disqualified if I have included false information in the application. I agree to abide by the conditions of the MPSC Scholarship Fund and the decision of the Scholarship Selection Panel and in no way shall question their selection of the winners and alternates.

Applicant's Signature: _____ **Date:** _____

Sponsor's Signature: _____ **Date:** _____

If applicant is under 18 years of age

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APPLICANT INFORMATION:

APPLICANT'S NAME (Last, First, Middle): _____

APPLICANT'S DATE OF BIRTH: _____

APPLICANT'S ADDRESS: _____

APPLICANT'S PHONE NUMBER: _____

ALT. PHONE NUMBER: _____

APPLICANT'S EMAIL: _____

APPLICATION CATEGORY:

I AM APPLYING AS: (select only one of the following)

- ☐ **HIGH SCHOOL SENIOR**
- ☐ **CONTINUING UNDERGRADUATE (DEPENDENT)**
- ☐ **SPOUSE UNDERGRADUATE**
- ☐ **ADVANCED DEGREE (SPOUSE OR DEPENDENT)**
- ☐ **CERTIFICATION (SPOUSE OR DEPENDENT)**

INSTITUTION INFORMATION:

NAME OF EDUCATIONAL INSTITUTION (IF KNOWN):

DEGREE ARE YOU PURSUING AND LEVEL (BA, BS, MS, PHD, ETC.)

IF APPLICABLE: CERTIFICATION NAME AND ESTIMATED COST



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SPONSOR INFORMATION:

- SPONSOR'S NAME (Last, First, Middle): _____
- SPONSOR'S HOME ADDRESS: _____
- SPONSOR'S PHONE NUMBER: _____
- BRANCH OF SERVICE: _____
- LOCATION OF SPONSOR'S UNIT: _____

Mountain Post Spouses' Club (MPSC) BONUS POINTS ELIGIBILITY:

Any applicant who is a member or dependent of the Mountain Post Spouses Club will receive points on the Judging Rubric. To apply for membership please go to <http://www.MPSC.us/Membership>.

WHO IS THE MOUNTAIN POST SPOUSES' CLUB (MPSC) MEMBER:

- ☐ APPLICANT (SELF)
- ☐ PARENT /GUARDIAN

Name of MPSC member: _____

- ☐ N/A

APPLICATION CORRESPONDENCE CONSENT FOR MINORS:

If the applicant is under the age of 18, they may specify an individual who is able to assist in correspondence with their application. If information is not provided, then all communication will take place between the applicant and designated MPSC Board Members.

GUARDIAN NAME (Last, First, Middle): _____

PHONE: _____ **EMAIL:** _____



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APPLICANT EDUCATION AND VOLUNTEER/WORK EXPERIENCE

- 1. IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT,
LIST ALL SCHOOLS YOU HAVE ATTENDED SINCE GRADE 9.**

Applicants who are pursuing certifications and/or have been out of high school more than seven years do not need to include high school information.

School Name include City, State	GPA	Degree	Degree Completed?	Dates Attended Month Year - Month Year

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2. **IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL SCHOOL AND VOLUNTEER ACTIVITIES DURING THE LAST FOUR YEARS.** Examples include, but not limited to: art, athletics, band, church activities, clubs/organizations, community activities, community service, debate, drama, school newspaper, scouting, student government, yearbook, unit volunteer opportunities, etc.

Organization include City, State	Position/Role	Hours/Week	Dates Volunteered Month/Year - Month/Year

3. **IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL LEADERSHIP POSITIONS HELD AND AWARDS/HONORS EARNED DURING THE LAST FOUR YEARS.**

Organization include City, State	Description	Year

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4. **IN CHRONOLOGICAL ORDER, BEGINNING WITH THE MOST RECENT, LIST ALL EMPLOYMENT EXPERIENCES DURING THE LAST FOUR YEARS. INCLUDE ANY SELF-EMPLOYMENT OPPORTUNITIES.**

Employer include City, State	Position/Role	Hours/Week	Dates Employed Month/Year - Month/Year

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ESSAY QUESTION:

What motivates you to pursue your academic and career goals, and how do you stay focused on them? (No more than 500 words.)

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TRANSCRIPTS

All transcripts must be official and sent electronically directly to the MPSC or have the issuing school's seal imprinted on the document. If printed on copy-proof paper, there must be other security marks embedded in it. Photocopies of transcripts with no seals or security marks are **NOT** acceptable. Transcripts may be mailed to the address below or emailed directly from the institution to **Scholarship@MPSC.us**

**Mountain Post Spouses' Club
Attn: Scholarship Chairperson
P.O. Box 13236
Colorado Springs, CO 80902**

HIGH SCHOOL APPLICANTS:

- Provide an official high school transcript to include all of the courses you took and the grades you received from each course. If your high school will only provide an unofficial transcript, it will be accepted electronically or via mail directly from the institution. Unofficial transcripts will not be accepted directly from the applicant.

CONTINUING DEGREE SEEKING DEPENDENT/SPOUSE APPLICANTS:

- Provide an OFFICIAL copy of transcript(s) from ALL colleges listed in your application. If the applicant has completed less than 24 semester hours by **1 JAN, 2024**, an official high school transcript is also required, unless the applicant has been out of high school seven years or more.

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