



Mountain Post Spouses' Club

SFRG Grant Application

APPLICATIONS ARE DUE NO LATER THAN **11:59PM** on **30 MARCH 2024**

SUBMISSIONS MUST BE SENT ELECTRONICALLY. PLEASE EMAIL SUBMISSIONS OR ANY QUESTIONS TO: communitygrants@mpsc.us,
Attn: Community Grants Request Committee

GRANT REQUESTEE INFORMATION

Official Name of Grant Requestee SFRG: _____

Unit Mailing Address: _____

Unit Physical Address:

SFRG Unit: _____

SFRG Company: _____

SFRG Battalion: _____

SFRG Brigade: _____

Name and phone number of next higher Command: (for Unit please provide Brigade commander information, for Company please provide Battalion Command Information, etc.)

Contact Name:

Position within Organization:

Phone Number and Email Address:

SPECIFIC GRANT INFORMATION

Name on Bank Account (as it appears), this is how the check will be issued:

Total Amount of Funding Being Requested: _____

Please attach screenshots, invoices or business estimates on letterhead with actual cost estimates of exactly what you are wanting to purchase. No guesses or personal estimations. **Without this information the grant application will be considered incomplete.**

GRANT REQUESTEE: SFRG ONLY

Purpose of Funding: *Please provide a DETAILED explanation describing how the grant funds will be used. Please be as detailed as possible. Note: funds are not to be used for the following: perishable items, individual gifts (ex: farewell or individual recognition gifts), single use party items (ex: paper goods), or venue rental fees. If you require more space, please attach a word document to your application with your additional information, including Requestee Organization name and specific section in the heading.*

Please describe the impact these funds will have on your organization. Please include an estimate of number of people that will benefit from the grant if issued.

If funding is not granted in full, please describe how your organization will adjust, if possible, to meet your need? Please understand that the number of fully funded grants is low and a percentage will be granted based on scores by committee and a rubric.

If you received funds during the last grant period (2022-2023), please describe the actual impact the funds had on your organization (versus the anticipated impact described on your application).

Please describe any other fundraising attempts that your organization has made this year to assist in this payment. Have you requested funds from any other organizations? If so, from whom, amount requested and the amount received.

Number of volunteer hours your organization has given to the Mountain Post Community (includes all on post volunteer hours done of behalf of your organization) in 2023?

Number of volunteer hours your organization has given to MPSC in 2023? _____
(ex: detail sent to help at Thrift store, volunteer hours at Thrift Store)

Additional Information (optional): *Please include any additional information you would like the committee to know about your organization or the program these funds would support.*

COMPLETION OF PUBLICITY RELEASE FORM

A completed [Publicity Release Form](#) (located on our website: www.mpsc.us) is required to apply. Please submit completed form to communitygrants@mpsc.us.

The Publicity Release Form has been completed and submitted. Yes No

STATEMENT OF ACKNOWLEDGEMENT

I, _____, on behalf of _____ (herein referred to as the recipient organization) acknowledge that all of the above information is truthful and accurate to the best of my ability. The recipient organization acknowledges that all checks MUST be cashed no later than **30 June 2024**. We also acknowledge that the MPSC Grant reporting worksheet and **all receipts** must be emailed to the Mountain Post Spouses' Club, ATTN: Community Grants Receipts (communitygrants@mpsc.us) no later than **30 September 2024**. **Failure to provide receipts by the time requested will result in a one year suspension of your organization's ability to apply for MPSC grants. A second offense would result in a further suspension of two years.**

_____ (initial) I understand that any money received and not spent within the time frame described above will be returned to MPSC by October 1, 2024.

_____ (initial). I understand the timeline for cashing our grant check and for the return of receipts and/or funds

_____ (initial) I understand that in my absence (TDY, PCS, retirement or ETS or any other activity that would cause me to be out of contact) I will appoint a representative that MPSC may contact.

_____ (Initial). I have read and understand that MPSC will not fund trips, perishable items, or party supplies that are not reusable. We will not fund admission tickets, rentals, gas or transportation.

_____ (Initials). I understand that this application will not be considered for funding and will not be presented to the grant committee for consideration if it is turned into MPSC incomplete.

The recipient organization understands that failure to comply with the above conditions may result in forfeiture of funds granted and ineligibility for Mountain Post Spouses' Club grants the following year.

Printed Name of person completing Grant Application

Signature

Position/Title

Date

Printed name of Battalion or Brigade Commander whichever is at least one level above the SFRG

Signature of Commander